

# **SURREY COUNTY COUNCIL**

## **FORWARD PLAN**

### **NOTICE OF DECISIONS**

**To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**1 AUGUST 2016 TO 30 NOVEMBER 2016**

Notice is hereby given of:

- key decisions (as defined within Surrey County Council's Constitution) that will be taken by the Cabinet (or other decision maker)
- confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A notice / agenda together with reports and supporting documents for each meeting will be published at least five working days (and in some instances sooner) before the date of the meeting. In order to enquire about documents availability and subject to any restriction on their disclosure, copies may be requested at Main Reception, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN

Documents may be accessed electronically at [www.surreycc.gov.uk/committeepapers](http://www.surreycc.gov.uk/committeepapers)

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated (as 'Fully Exempt' or 'Part Exempt' on an item on this plan scheduled to be heard at that meeting), part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. The likely reason for exemption is denoted on the plan by the number of the relevant paragraph from the Act. See overleaf for the relevant paragraphs.

If you disagree with why a report is to be considered in private, you can tell us why by emailing [anne.gowing@surreycc.gov.uk](mailto:anne.gowing@surreycc.gov.uk), or writing to the Cabinet Committee Manager, Surrey County Council, County Hall, Penrhyn Road, Kingston upon Thames, Surrey, KT1 2DN. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

This notice supersedes all previous notices.

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)  
(Reason for the report to be considered in private)**

1. Information relating to any Individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
  - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
  - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

**The decision making body/bodies referred to throughout this document are as follows:**

**CABINET 2015/2016**

<b>Name</b>	<b>Cabinet Member</b>	<b>Cabinet Associate</b>
<b>Mr David Hodge</b>	<b>Leader</b>	
<b>Mr Peter Martin</b>	<b>Deputy Leader and Cabinet Lead for Economic Prosperity</b>	
<b>Mrs Clare Curran</b>	<b>Children and Families Wellbeing</b>	
<b>Mr Richard Walsh</b>	<b>Localities and Community Wellbeing</b>	<b>Mrs Kay Hammond – Community Safety Services</b>
<b>Mr Mel Few</b>	<b>Adult Social Care, Wellbeing and Independence</b>	<b>Mr Tim Evans – Adult Social Care, Wellbeing and Independence</b>
<b>Mr John Furey</b>	<b>Highways, Transport and Flooding</b>	
<b>Mr Mike Goodman</b>	<b>Environment and Planning</b>	
<b>Mrs Helyn Clack</b>	<b>Wellbeing and Health</b>	
<b>Mrs Linda Kemeny</b>	<b>Schools, Skills and Educational Achievement</b>	<b>Mrs Mary Lewis – Children, Schools and Families Wellbeing</b>
<b>Ms Denise Le Gal</b>	<b>Business Services and Resident Experience</b>	<b>Mr Tony Samuels – Built Environment</b>

# SURREY COUNTY COUNCIL

## FORWARD PLAN OF KEY DECISIONS 1 August 2016 TO 30 November 2016

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER MEETINGS - AUGUST 2016</b>								
22 Aug 2016	Amalgamation of Send C of E (Foundation) First School with St Bede's Cof E (Aided) Junior School, through the Closure of Send C of E First School (Foundation) and a prescribed alteration to lower the age limit of St Bede's C of E Junior (Aided) School	To review the summary of the consultation process to amalgamate the two schools into one primary school through the closure of Send CofE First School (Foundation) and a prescribed alteration to alter the lower age limit of St Bede's CofE Junior (Aided) School; and on that basis, determine whether to ratify the decision made by the governing body from Surrey County Council's perspective.	Leader Decisions	Mr David Hodge	Julie Stockdale, Strategic Lead for Schools Commissioning Tel: 020 8541 8084  Julie Fisher, Deputy Chief Executive		Report	

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<b>CABINET MEMBER MEETINGS - SEPTEMBER 2016</b>								
5 Sep 2016	Support For The Watts Gallery 'Physical Energy' Bi-Centennial Sculpture Project	To provide temporary finance to enable the Watts Gallery to commission a new casting of the G.F. Watts iconic sculpture 'Physical Energy' as a major piece of public art for Surrey during G.F. Watts bi-centenary in 2017 with the finance to be repaid to SCC as the fundraising appeal proceeds.	Leader Decisions	Leader of the Council (Mr David Hodge)	Peter Milton, Head of Cultural Services Tel: 020 8541 7679  Ann Charlton, Director of Legal and Democratic Services and Cultural Services	Watts Gallery	Report	

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
6 Sep 2016	Blue Light Integrated Vehicle Telematics and Camera Solution	Agreement to adopt the integrated vehicle telematics and camera solution system across partners involved in the Emergency Services Collaboration Programme (ESCP), jointly funded by up to £1million of the £5.96m Fire Transformation Fund (FTF) and the SFRS vehicle & equipment fund.	Cabinet Member for Localities and Community Wellbeing Decisions	Cabinet Member for Localities and Community Wellbeing (Mr Richard Walsh)	Ian Thomson Tel: 01737 242444  Chief Fire Officer (Russell Pearson)	All blue light partners, including Chief Officers and their internal governance representatives.	Report	New
8 Sep 2016	Expansion of Furzefield Primary School - Revocation Proposal	The Cabinet Member is asked to determine the statutory notice to revoke the proposed enlargement of Furzefield Primary School by 1 Form of Entry, from September 2016.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Oliver Gill Tel: 020 8541 7383  Deputy Chief Executive (Julie Fisher)	Public, Parents, Unions and School Staff	Report	

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8 Sep 2016	Proposal For A Nursery On The Site Of The Site Of The Ridgeway School	Determination of the proposal to develop a nursery on the site of The Ridgeway school.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Julie Beckett Tel: 01483 518109  Julie Stockdale, Strategic Lead for School Commissioning		Report	New
8 Sep 2016	Commercial Catering Equipment Repair And Installation Services - Contract Award	To approve the award of a framework agreement in nine lots and call-off contracts for Surrey County Council for the provision of Commercial Catering Equipment Repair and Installation Services for Surrey Schools and Civic Sites.  <b>Part 2</b>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Sara Walton Tel: 020 8541 7750  Head of Procurement and Commissioning (Laura Langstaff)		Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
8 Sep 2016	Security services - contract award	<p>To approve the award of a framework agreement and call-off contract for Surrey County Council for the provision of Security Services for operational and estate portfolios</p> <p><b>Part 2</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Sara Walton Tel: 020 8541 7750</p> <p>Chief Property Officer (John Stebbings)</p>		Report	Moved from: 7 July 2016
8 Sep 2016	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader)</p> <p><b>Part 2</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Report	



Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET - 20 SEPTEMBER 2016</b>								
20 Sep 2016	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Director of Finance (Sheila Little)		Report	
20 Sep 2016	Integrated Sexual Health Services	<p>To seek approval from Cabinet to award a contract for the provision of an Integrated Sexual Health Service.</p> <p>The contract will be for a 3 year period with the potential to extend for a further 2 years.</p> <p>The intention is to award to the organisation evaluated to be the most suitable while offering value for money to the Council through a competitive procurement process.</p> <p><b>Part 2</b></p>	Cabinet	Cabinet Member for Wellbeing and Health (Mrs Helyn Clack)	<p>Helen Hunt, Senior Category Specialist Tel: 020 8541 8676</p> <p>Ruth Hutchinson, Deputy Director Public Health</p>	Surrey CCGs, NHS England (South East) Area Team, Public Health England, GPs and Pharmacy were consulted prior to and during the procurement process.	Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
20 Sep 2016	St Peters Catholic Secondary School, Guildford	<p>To approve the business case for the project to expand the school from 6 Form of Entry secondary (900 places) to 7 Form of Entry secondary (1050 places) to meet the demand for an additional 150 secondary places in the Merrow area of Guildford by August 2018.</p> <p><b>Part 2</b></p>	Cabinet	Mrs Linda Kemeny, Ms Denise Le Gal	<p>Keith Brown Tel: 020 8541 8651, Julie Stockdale Tel: 020 8541 8084</p> <p>Chief Property Officer (John Stebbings)</p>		Report	Moved from 14/07/2016
20 Sep 2016	Formation of Spelthorne Joint Committee	To agree and recommend that Council agrees to establish a Spelthorne Joint Committee to deal with both executive and non-executive functions from 1 June 2016 in place of the current Local Committee in Spelthorne which will cease to function from the date.	Cabinet	Cabinet Member for Localities and Community Wellbeing (Mr Richard Walsh)	Jane Last, Head of Community Partnerships and Safety Tel: 020 8541 9794		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
20 Sep 2016	Public Safety Plan	The Cabinet approves the Fire and Rescue Authority draft Public Safety Plan for 2016 – 2025 for publication.	Cabinet	Mr Richard Walsh	Sally Wilson, Service Improvement Manager Tel: 01737 242444  Chief Fire Officer (Russell Pearson)	Public consultation across the County took place from 27 April – 7 June 2016, including online survey promotion and 3 public meetings held in locations in Surrey, Supported by the Resident Experience Board.	Report	New
20 Sep 2016	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader)  <b>Part 2</b>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670  Chief Property Officer (John Stebbings)		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER MEETINGS - OCTOBER 2016</b>								
5 Oct 2016	Community Improvements Fund (Including Local Centre Improvements Fund)	To consider the recommendations of the Community Improvements Fund Panel and approve the successful applications.	Leader Decisions	Leader of the Council (Mr David Hodge)	Michelle Collins Tel: 07968 833990  Strategic Director Customers and Communities (Yvonne Rees)		Report	
6 Oct 2016	Proposed Changes To Admission Arrangements For Community And Voluntary Controlled Schools For September 2016	To authorise the Principal Manager Admissions and Transport (Strategy) to go out to statutory consultation on the proposed changes to admission arrangements for community and voluntary controlled schools for 2018.	Cabinet Member for Schools, Skills and Educational Achievement Decisions	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Claire Potier Tel: 01483 517689  Julie Stockdale, Strategic Lead for School Commissioning	Borough Councils, Parish Councils, Early Years Establishments, Neighbouring Local Authorities, Diocesan Boards, Parents, Admission Forum	Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
6 Oct 2016	Salt And Snow Clearance Services - Contract Award	<p>To approve the award of a framework agreement and call-off contract for Surrey County Council for the Provision of Salting and Snow clearance services for operational and estate portfolios including schools.</p> <p><b>Part 2</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Zoran Kahvo Tel: 020 8541 9785</p> <p>Chief Property Officer (John Stebbings)</p>		Report	New
6 Oct 2016	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader)</p> <p><b>Part 2</b></p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET - 18 OCTOBER 2016</b>								
18 Oct 2016	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Director of Finance (Sheila Little)		Report	
18 Oct 2016	Surrey Schools' Funding Formula 2017/18	To approve the 2017/18 funding formula for Surrey schools for notification to the DfE by their deadline of 31 October 2016.	Cabinet	Cabinet Member for Schools, Skills and Educational Achievement (Mrs Linda Kemeny)	Lynn McGrady Tel: 020 8541 9212  Strategic Director Children, Schools and Families		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
18 Oct 2016	Leadership Risk Register	To note the contents of the Leadership risk register and endorse the control actions put in place by the Statutory Responsibilities Network.	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Cath Edwards Tel: 020 8541 9193  Director of Finance (Sheila Little)		Report	
18 Oct 2016	Runnymede Roundabout Major Scheme	To appoint a contractor following a mini competition through GEN 3 framework to carry out the Runnymede Roundabout Major Scheme.  <b>Part 2</b>	Cabinet	Cabinet Member for Highways, Transport and Flooding (Mr John Furey)	Paul Fishwick Tel: 03456 009 009  Assistant Director Highways (Jason Russell)		Report	Moved from 20/09/16

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18 Oct 2016	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader)</p> <p><b>Part 2</b></p>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Report	



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<b>CABINET MEMBER MEETINGS - NOVEMBER 2016</b>								
10 Nov 2016	Property Transactions	<p>To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member Decision, in consultation with the Leader)</p> <p>Part 2</p>	Cabinet Member for Business Services and Resident Experience Decisions	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	<p>Peter Hall Tel: 020 8541 7670</p> <p>Chief Property Officer (John Stebbings)</p>		Report	New

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET - 22 NOVEMBER 2016</b>								
22 Nov 2016	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet	Leader of the Council (Mr David Hodge)	Kevin Kilburn Tel: 020 8541 9207  Director of Finance (Sheila Little)		Report	New
22 Nov 2016	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  <b>Part 2</b>	Cabinet	Cabinet Member for Business Services and Resident Experience (Ms Denise Le Gal)	Peter Hall Tel: 020 8541 7670  Chief Property Officer (John Stebbings)		Report	New